

USER MANUAL FOR FILLING UP OF THE ONLINE APPLICATION FORM OF NTS EXAMINATION, 2016-2017

Important Points :

- Open the Computer with internet facility.
- Go to any browser
- Type **www.scertodisha.nic.in**
- Click on **NTS / NMMS**
- The following page will be displayed



**DIRECTORATE OF TEACHER EDUCATION AND SCERT
BHUBANESWAR, ODISHA**

Home DEO LOGIN	
NTS/NMMS EXAMINATION 2016-17	
Advertisement	Apply Online
Guideline for NTS(Odia)	Candidates Login(For DownLoad form)
Guideline for NMMS(Odia)	
Guideline for NTS(English)	
Guideline for NMMS(English)	

- **Download Instruction Manual** : see the instruction page for filling up of Online Application Form
- **Apply Online** : The Online Application Form will be displayed.
- **Download Application Form** : After filling up of the Online Application Form you can download your Application Form.
- **Forgot Application No.** : If you not kept your Application Form for future reference, then you can click on this option.

How to fill up Online Application Form :

NMMS/NTS EXAMINATION, 2016-2017			
SELECT EXAMINATION FOR * STATE LEVEL NATIONAL TALENT SEARCH EXAMINATION (NTS) ▼			
1. Name of the Candidate *		-Select-	
2. Name of the Father *		NATIONAL MEANS-CUM-MERIT SCHOLARSHIP EXAMINATION (NMMS)	
3. Name of the Mother *		STATE LEVEL NATIONAL TALENT SEARCH EXAMINATION (NTS)	
4. Sex *	<input type="radio"/> Male <input type="radio"/> Female	5. Date of Birth *	DD ▼ MON ▼ YYYY ▼
6. Adhar No.			
7. Area in which candidate Resides *	-Select- ▼	*	
8. Caste Category *	-Select- ▼	9. Disability Status of the Candidate *	-Select- ▼
10 Postal Address for Correspondence			
A. At *		B. PO *	
C. District *	-Select- ▼	D. Pin *	
11. Name and Address of the Institution in which studying at Class X level			
A. School Name *			
B. School Address *			
C. School District *	-Select- ▼	D. Pin *	

ALL THE * MARK FIELDS ARE COMPULSORY

Select Examination for : Select **NTS** (for Class X students only).

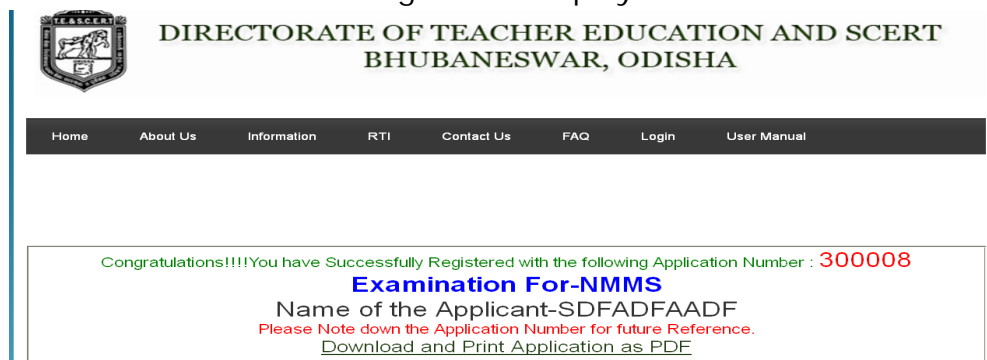
1. **Name of the Candidate** : Type your name in Capital Letter
2. **Name of the Father** : Type your Father's name
3. **Name of the Mother** : Type your Mother's name
4. **Sex** : Choose **Male** or **Female**
5. **Date of Birth** : Select your Date of birth (DD / MM / YYYY)
6. **Aadhaar Number** : Type your Aadhaar number
7. **Area in which candidate resides** : Select **Rural** or **Urban**
8. **Caste Category** : Select **General** or **SC** or **ST** or **OBC / SEBC**
9. **Disability Status of the Candidate** : Select **Orthopedic** or **Hearing Impaired** or **Visually Impaired** or **None**
10. **Postal Address for Correspondence** : Type At :....., PO....., Select your District from the menu, Type Pin :.....
11. **Name and Address of the Institution in which studying at Class X level** : (A) Type your School Name (B) Type your School Address (C) Choose your district in which school is located (D) Type the Pin Code of the School

12.	Type of Institution/School in which studying at Class X level *	-Select-	13.	Area in which School is Located *	-Select-
14.	At National Level (a) Medium of Examination	-Select-	(b).	Language Subject	-Select-
Family Details					
15.	Father's Education *	-Select-	16.	Father's Occupation *	-Select-
17.	Mother's Education *	-Select-	18.	Mother's Occupation *	-Select-
19.	No. of family members living in the house *				
20.	No. of Brothers *		21.	No. of Sisters *	
22.	At what number is the candidate among his/her brothers and sisters *				
23.	Parental Annual Income *	-Select-			
24. Contact Details					
A.	Telephone		B.	Mobile*	
C.	E-Mail				
Enter Image Code *					
		1 4 6 2 7			
Submit					
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12. **Type of Institution in which studying at Class X level** : Choose Government **or** Government Aided **or** Private Aided **or** Private Unaided
13. **Area in which school is located** : Choose Rural **or** Urban
14. **At the National Level (a) Medium of Examination:** Choose English **or** Odia (b) **Language Subject** : Choose English **or** Hindi
15. **Father's Education** : Choose Up to Primary **or** Upper Primary **or** Secondary **or** Senior Secondary **or** Graduation **or** Post Graduation **or** Doctorate **or** Professional Degree **or** Any other
16. **Father's Occupation** : Choose Professional, Technical and Related Worker **or** Administrative, Executive and Managerial Worker **or** Clerical and Related Worker **or** Sales / Service Worker **or** Farmer, Fisherman and related worker **or** Production and Related Worker, Transport **or** Operators and Labourer worker **or** Not employed
17. **Mother's Education** : Choose Up to Primary **or** Upper Primary **or** Secondary **or** Senior Secondary **or** Graduation **or** Post Graduation **or** Doctorate **or** Professional Degree **or** Any other

18. **Mother's Occupation** : Choose Professional, Technical and Related Worker **or** Administrative, Executive and Managerial Worker **or** Clerical and Related Worker **or** Sales / Service Worker **or** Farmer, Fisherman and related worker **or** Production and Related Worker, Transport **or** Operators and Labourer worker **or** Not employed
19. **No. of family members living in the house** : Type your total number of family members in the column
20. **No. of Brothers** : Type how many number of brothers you have
21. **No. of Sisters** : Type how many number of sisters you have
22. **At what number is the candidate among his/her brothers and sisters** : Type in which number you are coming
23. **Parental Annual Income** : Select Annapurna **or** Antodaya **or** BPL **or** Mo Kudia **or** Upto 50000 **or** 50001 to 100000 **or** 200001 to 250000 **or** 250001 to 500000 **or** Above 500000
24. **Contact Details** : (A) Type your Telephone No. for example 0674 – 2222222 (B) Type your Mobile No. (C) Type your E-mail ID
25. **Enter Image Code** : Type the exact Image Code which is displayed in your screen.

After filling up of all the points in the Online Application Form, **click on SUBMIT**. After clicking on submit, it will ask "**Are you sure to Submit the Form**". Click on **OK**. After that the following will be displayed.



Note down your Application Form No. for example : **200008**

CLICK ON DOWNLOAD AND PRINT APPLICATION AS PDF to take the Printout of the Online Application Form which you have filled up.

After taking the Printout :

- **Paste one recent Passport size photograph**
- **Attach Caste Certificate**
- **Attach PH Certificate**
- **Attach Mark sheet of Class IX Annual exam**
- **Submit the same in your school.**
- **The same will be forwarded by the concerned Principal / Headmaster to the concerned District Education Officer.**