

Government of Odisha
General Administration and Public Grievance Department

No. 1455 /SE
GAD-SEA-MISC-0002-2018

Dt. 01.07.2020

From

Shri G.C. Patra, OAS (SS),
Special Secretary to Government.

To

The Addl. Chief Secretaries to Government/
The Principal Secretaries to Government/
The Commissioner-cum-Secretaries to Government/
The Special Secretaries to Government of all Departments.

Sub:

Extension of dateline for processing of the e-PAR in respect of the Group-A & B officers of the State for the year 2019-20 through HRMS.

Sir,

I am directed to say that the last date for submission of e-PAR for 2019-20 through HRMS was extended upto 30.06.2020. But in view of the situation arising out of spread of COVID-19 and the extension of nation-wide lock-down from time to time, involvement of the officers in various activities relating to management of control of the pandemic, continuance of essential services, maintenance of law and order etc. the e-PARs could not be processed within the extended time schedule. Some technical glitch have also been noticed which create hurdle in process of the e-PAR. In consideration of the practical difficulties, the Government have been pleased to allow extension of timeline for completion of the e-PAR in the following manner.

- 1.Submission of Self-appraisal report by the appraisee - 15th September, 2020
- 2.Appraisal by Reporting/Reviewing/Accepting Authorities - 15th December, 2020

It is requested that the revised datelines may kindly be widely circulated among all concerned in order to enable them to submit their self-appraisal report online through HRMS as well as to record their remarks on the PARs of their subordinate officers. The concerned officers may also be advised not to wait till the fag end of the closing date and process their PARs sufficiently ahead of the deadline.

Yours faithfully,

G.C. Patra
1.7.2020

Special Secretary to Government.