

**OFFICE OF THE PRINCIPAL**  
**GOVT. ELEMENTARY TEACHER EDUCATION INSTITUTE**  
**BARIPADA, MAYURBHANJ**  
**Short quotation call notice**

Letter No: 11

05.02.2021

Sealed quotations are called from interested reputed firms/supplier/authorised dealers for supply of desktop computer, web camera and UPS as per the specification with in Rs 50,000/- ( fifty thousand only) given bellow for official use. The detailed quotation paper along with other terms and conditions can be obtained from the office of the Principal, Govt. ETEI or can be downloaded from <http://scertodisha.nic.in> > [eteibaripada](#) The evaluation form and format of quotation completed in all respect must be sealed cover super-scribed as “quotation for supply of desktop computer and other accessories ” addressed to the **OFFICE OF THE PRINCIPAL, GOVT. ELEMENTARY TEACHER EDUCATION INSTITUTE BARIPADA, MAYURBHANJ 757001** and should be reached by registered post or speed post on or before 12.02.2021 by 3.00pm and same shall be opened on the same day at 4.00 pm in presence of the bidders or his or her authorised representatives in the office chamber of the Principal Govt. Elementary Teacher Education Institute Baripada, Mayurbhanj. The quotation received after the due date will not be entertained. The decision of the committee will be intimated to the bidders on the same day and they are to provide the required material within seven days of getting the purchase order.

**Specification of Items:**

Sl. No	Brief description of items	Specification of items	Delivery period	Quantity
1	Desktop computer (HP/DELL/Samsung/Lenevo)	Intel processor Core i5 8 Generation processor 8 GB RAM 120GB SSD 1TB hard disk 20" monitor Windows 10 home OS MS office On board graphix	Within 7 days of receipt of purchase order	01
2	UPS (APC/V-GUARD, i-Ball, Cyber power)	Input 208V/120V Output 220V Back up – 30 minutes	Within 7 days of receipt of purchase order	01

**Terms and condition:**

- No extra transportation & installation charges are to be given to the successful quotationer.
- All taxes will be payable should be inclusive in the total amount i.e. Rs 50,000/-.
- For all items each bidder can submit only one quotation.
- The purchaser will evaluate and compare the quotations to provide purchase order.
- Award of contract will be given on the same day.
- The lowest bidder with all specification will be given the purchase contract.

**While submitting the bid, the bidders must submit the following documents.**

- Copy of sale tax registration No/TIN No/ GST registration No
- Copy of up to date VAT clearance certificate.
- Copy of dealership certificate.

*SSanj*  
5.2.21  
Principal

Govt. Elementary Teacher Education Institute  
Baripada, Mayurbhanj  
Principal,  
Govt. Elementary Teacher  
Education Institution, Baripada

Memo No 12

Date 05.02.2021

Copy to Director TE & SCERT Odisha, Bhubaneswar for information and necessary action.

*SSanj*  
5.2.21  
Principal

Govt. Elementary Teacher Education Institute  
Baripada, Mayurbhanj

Principal,  
Govt. Elementary Teacher  
Education Institution, Baripada

Memo No 13

Date 05.02.2021

Copy to notice board of the collector, Mayurbhanj Baripada for wide publication.

*SSanj*  
5.2.21  
Principal

Govt. Elementary Teacher Education Institute  
Baripada, Mayurbhanj

Principal,  
Govt. Elementary Teacher  
Education Institution, Baripada

Memo No 14

Date 05.02.2021

Copy to notice board of the DPC, Samagra Siksha Abhiyan, Mayurbhanj Baripada for wide publication.

*SSanj*  
5.2.21  
Principal

Govt. Elementary Teacher Education Institute  
Baripada, Mayurbhanj

Principal,  
Govt. Elementary Teacher  
Education Institution, Baripada

Memo No 15

Date 05.02.2021

Copy DIO, NIC, Mayurbhanj Baripada for wide publication

*Sham*  
Principal 5.2.21

**Govt. Elementary Teacher Education Institute  
Baripada, Mayurbhanj**

Principal,  
Govt. Elementary Teacher  
Education Institution, Baripada

Memo No 16

Date 05.02.2021

Copy to I/c notice board & institute website of Govt. ETEI, Baripada for wide publication

*Sham*  
Principal 5.2.21

**Govt. Elementary Teacher Education Institute  
Baripada, Mayurbhanj**

Principal,  
Govt. Elementary Teacher  
Education Institution, Baripada

## Evaluation format

1	Name of the supplier	
2	Full postal address with telephone No. & Email address.	
3	GST/ Sale Tax Registration No	
4	PAN & TIN No (Copy to be attached)	
5	Certificate of Dealership (Copy to be attached)	
6	Bank account details with IFSC code (attach 1 <sup>st</sup> page of bank details)	

I hereby certify that above mentioned particulars are true and correct.

**Full signature of the Bidder with Seal**

**Date**