

**OFFICE OF THE PRINCIPAL,  
GOVT. ELEMENTARY TEACHER EDUCATION INSTITUTE  
UNIT-VI, BHUBANESWAR**

Short Quotation call Notice No. 53 /Dt. 17.02.2021

Sealed quotations are called from interested reputed firms/suppliers/authorized dealers for supply of Desktop as per the specifications given below within Rs. 50,000/- (Rupees fifty thousand) only inclusive all taxes for official use. The detailed quotation paper along with other items and conditions can be obtained from the office of the Principal, Govt. Elementary Teacher Education Institute, Unit-VI, Bhubaneswar or can be downloaded from <http://scertodisha.nic.in/eteibhubaneswar>. The evaluation form and format of quotation completed in all respect must be sealed cover super-scribed as "Quotation for supply of Desktop" addressed to the **OFFICE OF THE PRINCIPAL, GOVT. ELEMENTARY TEACHER EDUCATION INSTITUTE, UNIT-VI, BHUBANESWAR-751001** and should be reached on or before 24.02.2021 by 11.00 A.M. and same shall be opened on the same day at 11.30 A.M. in presence of the bidders or his/her authorized representatives in the office chamber of the Principal, Govt. Elementary Teacher Education Institute, Unit-VI, Bhubaneswar. The quotation received after the due date will not be entertained. The decision of the committee will be intimated to the bidders after preparing comparative analysis and they are to provide the Desktop within seven days of getting the purchase order.

**SPECIFICATION OF ITEMS:-**

Sl. No.	Brief description of Desktop	Specification of Desktop	Delivery Period	Quantity
1	Desktop Computer (H.P./DELL)	Intel Processor Core i5, 10th Generation, 8GB RAM, 1TB HDD, WINDOWS-10 Home OS, MS OFFICE, 19.5"/20" Monitor	Within 07 (seven) days of receipt of the purchase order	01 No.
2	UPS (Emerson/V-GUARD, i-Ball, Intex,)	600 Volt Back Up-30 Minutes Colour-Black		01 No.


**TERMS & CONDITIONS:-**

- a. No extra transportation & installation charges are to be given to the successful quotationer.
- b. All taxes will be payable should be inclusive in the total amount i.e. Rs. 50,000/-.
- c. Each bidder can submit only one quotation.
- d. The Principal, Govt. ETEI, BBSR has the right to cancel one or all quotation without mentioning any reason thereof.
- e. The purchaser will evaluate and compare the quotations to provide purchase order.
- f. The lowest bidder with all specification will be given the purchase order.

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**While submitting the bid, the bidders must submit the following documents:-**

1. Copy of Sale Tax registration No./ TIN No./ GST Registration No.
2. Copy of up to date GST Clearance certificate.
3. Copy of Dealership certificate.

  
17.2.2021  
Principal I/c,  
Govt. E.T.E.I., Unit-VI,  
Bhubaneswar

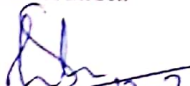
Memo No. 54 /Date 17.02.2021

Copy submitted to the Director, Teacher Education & SCERT, Odisha, Bhubaneswar for favour of kind information and necessary action.

  
17.2.2021  
Principal I/c  
Govt. E.T.E.I., Unit-VI,  
Bhubaneswar

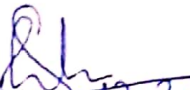
Memo No. 55 /Date 17.02.2021

Copy to Notice board of the Sub-Collector Office, Bhubaneswar for wide publication.

  
17.2.2021  
Principal I/c  
Govt. E.T.E.I., Unit-VI,  
Bhubaneswar


Memo No. 56 /Date 17.02.2021

Copy to Notice board of the Director, Secondary Education / Elementary Education / OSEPA, Odisha, Bhubaneswar for wide publication.

  
17.2.2021  
Principal I/c  
Govt. E.T.E.I., Unit-VI,  
Bhubaneswar


Memo No. 57 /Date 17.02.2021

Copy to DIO, NIC, Bhubaneswar for wide publication.

  
17.2.2021  
Principal I/c  
Govt. E.T.E.I., Unit-VI,  
Bhubaneswar

Memo No. 58 /Date 17.02.2021

Copy to Notice board and website of Govt, E.T.E.I., Bhubaneswar for wide publication.

  
17.2.2021  
Principal I/c  
Govt. E.T.E.I., Unit-VI,  
Bhubaneswar

## EVALUATION FORMAT

Sl. No.	Details of the Supplier	
1	Name of the Supplier	
2	Full Postal Address with Mobile No. & e-mail id of the Supplier	
3	GST/ Sale Tax Registration No.	
4	PAN & TIN No. (Copy to be attached)	
5	Certificate of Dealership (Copy to be attached)	
6	Bank Account details with IFSC Code (Attach 1st page of Bank Passbook/Cancelled Cheque)	

I hereby certify that above mentioned particulars are true and correct.

**Full signature of the Bidder with Seal**

**Date:-**