ADMISSION TO B.H.Ed. COURSE FOR THE SESSION, 2019-2021

INFORMATION BROCHURE

DIRECTORATE OF TEACHER EDUCATION AND SCERT : ODISHA : BHUBANESWAR

Duration :

The B.H.Ed. programme shall be of a duration of two academic years

Working Days :

There shall be at least **200 working days each year** exclusive of the period of Examination and admission. The **minimum attendance** of student teacher shall have to be **80%** for all course work and practicum, and **90% for school internship**.

1.0   Institution and Intake :

Admission shall be made for the session, 2019-2021 for two-year Bachelor Degree in Hindi (B.H.Ed) Course in Hindi Teacher Training Institute, Cuttack located at Block-29, Old Secretariat, Cuttack – 753001 as per the following distribution of seats among various categories.

2.0   Category of Candidates and Distribution of Seats :

Sl. No.	Category	% of Reservation	Seats to be allotted	PH (05%)	Ex-serviceman (03%)	Green Card (01%)	OOT (02%)	Balance	Inservice (15%)
1.	SC	16.25	14	1	-	-	-	**13**	-
2.	ST	22.50	19	1	1	-	1	**16**	-
3.	SEBC	11.25	9	-	-	-	-	**9**	-
4.	Unreserved	50.00	43	2	1	1	1	**38**	-
	Total	**100%**	**85**	**04**	**02**	**01**	**02**	**76**	**15**

- In case of non-availability of eligible candidates in any one PH category (VI, HI and Locomotor) and OOT (Andhra Pradesh, West Bengal, Jharkhand, Chhattisgarh) Categories, the vacant seats will be filled up by the other PH and OOT category candidates respectively.
- The candidates seeking admission for different special reserved category are required to apply separately for each special reservation.
- **The seats earmarked for special reserved candidates (if the specific categories of candidates are not available) and In-service candidates (if eligible candidates are not sponsored by Director, Secondary Education) shall be converted and added to total number of seats for direct admission under UR category.**
- In no case SC / ST vacant seats shall be filled up by candidates from other categories

3.0   Eligibility :

The candidates both fresh and In-service must fulfill all the eligibility conditions given below.

3.1   The applicants must have passed

a)   B.A. / B.Sc. / B.Com Examination conducted by recognized Universities having Hindi as an elective / pass / Honours subject with 50% marks in aggregate or Master's Degree in Hindi with required percentages of mark

(45% for SC, ST, SEBC and PH candidates) in aggregate either in Bachelor's Degree or in Master's Degree in Hindi. The candidates who have appeared their final year Graduation Examination (Both Arts, Science & Commerce) are also eligible to apply. Their candidature for admission is subject to the required aggregate percentage of marks at Graduation level during the time of their admission.

OR

b) Candidates passing B.A. / B.Sc. / B.Com Examination **without Hindi** as an elective / pass / Honours subject with the aforesaid percentage of marks in aggregate must have passed **Rastra Bhasa Ratna from Rastra Bhasa Prachar Samiti, Wardha / Shastri from Odisha Rastra Bhasa Parishad, Puri / Snatak** (*up to June, 2005 the date up to which temporary recognition has been granted*) to be considered eligible to apply for the course.

3.2 She / he must have offered Odia as MIL up to HSC level or any such equivalent or higher examination or have passed Odia as a subject in single subject examination conducted by BSE, Odisha of HSC standard or should have passed HSC examination of BSE, Odisha in Odia medium with MIL other than Odia. Such candidates who have passed HSC examination of BSE, Odisha without Odia as MIL should produce a certificate to the effect from the Headmaster of the concerned school that he / she has passed High School Examination in Odia medium.

3.3 The age limit as on **30.06.2019** :

For SC, ST, SEBC Candidates	*33 years*	She / he should not have born before 30.06.1986
For Women Candidates of all categories	*33 years*	She should not have born before 30.06.1986
For General Candidates	*28 years*	He should not have born before 30.06.1991
For PH Candidates	*38 years*	She / he should not have born before 30.06.1981

Note : *The upper age limit is inclusive of age relaxation for relevant groups as admission under rules*

3.4 Residential Certificate :

The candidates except Outlying Odia Tract (OOT) category must be permanent residents of Odisha. To that effect each candidate shall furnish a permanent residential certificate (issued after 30.06.2018) in the prescribed format issued in favour of him / her by the Tahasildar / Additional Tahasildar concerned.

3.5 Caste Certificate :

In case of SC, ST and SEBC candidates, the Caste Certificate should be issued by the concerned Tahasildar / Additional Tahasildar. **The Caste Certificate shall be considered by virtue of birth only (Caste by marriage or adoption will not be considered).**

3.6   PH Certificate :

Candidates with Disabilities

- Pursuant to the provisions of Section 32 (1) of the Rights of Persons with Disabilities Act, 2016, **five** percent seats shall be reserved for candidates with benchmark disabilities of the following categories, who are fulfilling the physical requirement and functional classification of the job role for which the course is pursued:

    a) Blindness and low vision.
    b) Deaf and hard of hearing.
    c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.

    Note: Candidates with Disabilities of different categories and diagnosis not fulfilling the physical requirement and functional classification of the job role of the course to be pursued as per provisions of identification of posts issued vide GA Deptt. Resolution No. 34450 dated 3rd September 2013 shall not be considered for the course.

- All candidates with benchmark disabilities are required to submit UDID (Unique ID for Persons with Disabilities) disability certificate issued online in their favour vide http://www.swavlambancard.gov.in/ along with application for availing reservation under PwD quota.
- All the shortlisted candidates under Person with Disability category shall immediately be referred to the Appellate Authority appointed under Section 59(1) of the Rights of Persons with Disabilities Act, 2016 for verification by relevant Medical Assessment Board formed under Rule 12(4) of Odisha Rights of Persons with Disabilities Rules, 2018 for verification of genuineness of certificate of benchmark disability.
- Candidates with benchmark disabilities duly verified and cleared by the Appellate Authority with not less than 40% disability will be allowed for admission to the course.
- The students with benchmark disabilities shall be allowed compensatory time of 20 minutes per hour during examination.
- The students with benchmark disabilities requiring scribe shall intimate the Head of the Examination Centre in advance, at least three working days before the date of examination to enable the Head of the Examination Centre to verify the genuineness of need of scribe and allowing a scribe on production of his identity proof who will be either nominated by the student or the examination centre as per the scribe policy issued by the Government.
- The guidelines and clarifications issued by SSEPD Department from time to time shall be applicable for persons with benchmark disabilities applying for admission or admitted to the course.
- All PH candidates shall be allowed to appear examination in the ground floor only.

3.7   OOT Candidates :

- Candidates from the Outlying Odia speaking Tracts of Andhra Pradesh, Jharkhand, Chhatisgarh and West Bengal with required academic qualification / conditions as indicated above are eligible to apply.
- They are required to submit permanent Residential Certificate to that effect in their favour by the competent authority of their respective state.
- Only those candidates who have pursued their studies up to High School Certificate Examination in their respective states will be considered for selection under the Outlying Odia Speaking Tract quota.
- They should have passed Odia as a subject of study in HSC examination or any such equivalent or higher examination or have passed Odia as a subject in special examination conducted by BSE, Odisha of HSC standard.

3.8   Kashmir Migrant:

- The following type of relaxation will be admissible in case Kashmir Migrants in the matter of their admission (vide Government letter No. 6110 / SME dated 15.04.2010)
- Extension in date of admission by about 30 days.
- Relaxation in cut-off percentage up to 10% subject to minimum eligibility requirement.
- Increase in intake capacity up to 5% - course – wise.
- Reservation of at least one seat in merit quota in technical / professional institutions.
- Waiving of domicile requirements
- Facilitation of migration in second and subsequent years

3.9   Ex-servicemen Candidates :

The person who is retired from Defence service (Army, Navy and Airforce) is to be considered as Ex-serviceman except Central Army Police Force (CAPF). The son / unmarried daughter / spouse of Ex-serviceman including self are eligible to apply on submission of Certificate issued by the Rajya Sainik Board, Nageswar Tangi, Odisha, Bhubaneswar in favour of his / her parents / spouse at the time of filling up of the Online Application Form. The certificate must reflect the name of ex-serviceman, the date of entry to the defence service and retirement, his relationship with the candidate, seal and signature of the concerned authority.

3.10   Green Card Holder Candidates :

- The candidates under this category are eligible to apply (as per Government Resolution No.29055/HFW dated 09.11.2012) on submission of the prescribed Green Card of Health and Family Welfare Department, Government of Odisha issued by CDMO concerned.
- **The Green Card holder shall be treated under this category provided the dates of operation of parents are prior to 09.11.2012.**
- **The name and date of birth of the candidate and name of the parents written on Green Card must be same as reflected in HSC certificate of the candidate. Any overwriting and manipulation with the Green Card shall reject the candidature under Green Card Category.**

3.11   In-service Candidates:

There will be no Online Computer Based Test for In-service Candidates. But the Inservice Candidates are required to apply online for their registration to undergo B.H.Ed. Training

Eligibility :

- **General** candidates having **50% marks** and reserved category i.e. **SC, ST, SEBC, PH** having **45% marks**, in aggregate, either in Bachelor's Degree and / or in the Master's Degree or any other qualification equivalent thereto are eligible to apply.
- **Untrained In-service Hindi teachers who are appointed prior to implementation of NCTE revised regulation, 2014 are eligible to apply without the restriction of eligibility percentage of marks. Preference of Selection under In-service category will be given in the following orders:** *Government Schools, Fully Aided Schools, Newly Aided (Block Grant Schools) and then recognized schools affiliated to Board of Secondary Education, Odisha. Self-Finance Schools even affiliated to Board of Secondary Education, Odisha will not be eligible.*.
- Untrained in-service Hindi teachers validly appointed on regular basis against the sanctioned yardstick TGT posts in Government / Government Aided / Recognized High Schools as above continuing as such are eligible to apply.
- The untrained qualified Hindi teachers who have been appointed by the competent authority as per rule and having NCTE prescribed percentage of marks in their last qualifying examinations (50% / 45% for un reserved / reserved category candidates) are eligible to be enrolled for professional training.

Other Conditions for In-service Teachers :

- The period of training shall be treated as study leave without pay. The period, however, shall be counted towards qualifying year of service for increment and other service benefits.
- The cost of training shall be borne by the concerned candidate. In no way the Government shall be liable for any financial burden on this score.
- The concerned candidates shall furnish an undertaking to the effect that he/she shall serve under the Department at least for a further period of ten years subject to his / her date of superannuation.

4.0   Modalities of Entrance Test :

The Entrance Test for the B.H.Ed. Course shall be conducted in **two papers**. Both the papers are compulsory :

Paper I consists of Language (English), General Awareness, Reasoning and Teaching Aptitude. This Section shall be of 30 marks. There shall be 30 questions, each carrying one (01) mark. All the questions shall be of multiple choice type.

Paper II consists of two method subjects i.e. Hindi and Odia. The total mark shall be 60. There shall be 40 questions for Hindi Subject and 20 question for Odia subject. Each question shall be of multiple choice type carrying one (01) mark.

Duration of the Test : 1½ hours duration (**90 Minutes**). All the questions will be of multiple choice type with four options.

Negative Marking : The performance of the candidates shall be evaluated both on the basis of correct and incorrect responses. **For every incorrect response, 0.25 mark shall be deducted from the marks secured by the candidate for correct responses.**

Time and Date of Online Computer Based Test will be communicated to the applicants through SMS / E-Mail and will be published in the Website.

D E T A I L E D S Y L L A B U S

The following is the distribution of marks and the broad areas under each aspect.

Paper I :   30 Marks

Language (English)	Comprehension, Vocabulary & Usage	*10 Marks*	10 Items
Education & General Awareness	Everyday science, Political system and happenings, General information, Educational committees and commissions, Educational policies and initiatives, Agencies working for education	*05 Marks*	05 Items
Reasoning	Logical and Analytical Reasoning	*05 Marks*	05 Items
Teaching Aptitude	Solving problem of educational context, managing classroom and learning, Learner and learning related issues, goals of education, role of various agencies and organization in management of education, issuing related to teaching-learning strategies.	*10 Marks*	10 Items
Total		*30 Marks*	30 Items

Paper II shall consist of subject based test and it will be of 60 marks. There shall be 40 question for Hindi subject and 20 questions for Odia subject. Each question carries one mark. All the questions are of multiple choice type.

Paper II : 60 Marks

Hindi	40 marks	40 Items
Odia	20 marks	20 Items
Total	*60 Marks*	**60 Items**

Odia :

- Comprehension – Unseen text
- Odia Dhwani, Odia Vocabulary – Word formation and syntax Spelling and Punctuation
- Grammar (Karaka, Bibhakti, Samasa)

Hindi :

I : History of Hindi Literature:

Samanya parichaya : Kal bibhajan
Mukhya Pravrittian, Pramukh Kavi
Aur Sahityakar tatha unki mukhya
Kritiyan (Ten questions –one mark each)

II : Hindi Literature :

Samanya Parichaya :

(a) Kabir, Sur, Tulasi, Maithilisaran, Prasad, Pant, Nirala, Dinkar, Bacchan, Subhadrakumari, Nagarjun, Agneya .
(b) Premachand, Mahadevi, Mannubhandari, Harishankar Parasai, Ramachandra Shukla, Hazariprasad Dwivedi (Ten questions–one mark each)

III : Comprehension :

Unknown Text   (Five questions one mark each)

IV : Grammar :

(a) Dhwani and Varnamala
(b) Different kinds of words (paryaya bachi, sandhisamas, anek sabdonke liye ek, villom, anekarthi, upasarga, pratyaya etc.)
(c) Nouns – Number, gender, Adjectives
(d) Karak, Bibhakti, Kriya ke kal, mukhya kriyayen, kriya vishesan
(e) Popular muhaware, vakya (twenty-five questions – one mark each)

5.0   Instructions for the Candidates :

- The candidates are required to take their seats in the Examination Hall **30 minutes before the commencement** of the examination.
- The candidates are required to occupy the seats allotted to them. The candidates are not allowed to change their seats or examination halls.
- No candidate will be allowed to enter the Examination Centre and take examination after the commencement of the examination.
- They are required to bring with them the Admit Card. No other document, textual materials, calculators or any other electronic gadget, Log tables, Mobile Phone, plain papers etc. are allowed inside the examination hall.
- They are not allowed to bring baggage / luggage to the venue of the examination. The Centre Superintendent shall not be responsible for the loss of any such belongings of the candidates.
- Smoking, eating and drinking of tea, coffee, cold drinks etc. inside the examination hall are strictly prohibited.
- In case of any discrepancy, they should immediately report the matter to the Invigilator.
- The candidates are required to strictly adhere to the rules of examination. Any candidate found to have resorted to unfair means or misconduct in the examination hall shall be expelled from the examination hall on the spot and his / her examination shall be cancelled. Criminal Proceedings may be initiated against the candidates misbehaving with the Invigilators and attempting to disrupt the conduct of examination.

6.0   Selection and Placement :

A. Pre-service :

State Level Selection of all categories of candidates shall be made through **Online Computer Based Test** on the basis of their marks secured in Online Computer Based Test.

The result of the online Computer Based Test does not ensure the confirmation and guarantee of admitting the student to the Course as it is subject to verification of the authenticity and appropriateness of the documents at the Institution level.

Selection and placement of candidate shall be made purely on the basis of marks secured by him / her in the Online Computer Based Test. Merit list shall be published on the basis of the result of Online Computer Based Test both social category-wise and subject wise. In case of tie, the higher percentage of marks at Graduation Level shall be taken into consideration. If the Graduation Mark becomes tie, in that case, the candidate who borns earlier will come first in the Merit List.

The selected candidates shall be intimated through SMS to download the Intimation letter for admission. The placement of the candidate shall be made as per their choice locking of institution depending upon the availability of seats in their respective social and subject category.

The Transfer of candidates to the preferred institution shall be made only through Auto Slide System, provided the vacancy is occurred in respective social and subject category.

B.   Selection under In-service Category :

- The selection of such untrained Graduate Hindi Teachers for B.H.Ed. Training under In-service Category shall be done purely on the basis of their Service Seniority.
- The Director Secondary Education shall sponsor the names of eligible untrained Hindi teachers strictly on the basis of their service seniority who will be admitted against the earmarked 15% seats. The number of candidates belonging to different social categories (SC / ST / SEBC / General) to be sponsored shall be in proportion to their number in the total number of untrained Hindi teachers. If the total number of eligible applicants is less than the total number of seats available, then no proportion is to be maintained. In case sponsored untrained Hindi teachers do not join the training programme, their claim for training shall not be reconsidered in future.
- In-service Hindi teachers are not required to appear the Online Computer Based Test. Their selection will be made on the basis of their service seniority approved by the Director, Secondary Education.
- All in-service Hindi teachers will take print out of the Application Form after filling up of the Application Form Online. The in-service Hindi teachers should submit their Application Form along with all required documents as mentioned at Para 9.0 to their respective District Education Officers within 08 days after the closing of the Online Application date i.e. by 04.05.2019. Their applications will be forwarded to the Director, Secondary Education by District Education Officers.

- The In-service teachers working under the ST & SC Development Department are required to submit their application Form along with all required documents as mentioned at Para 9.0 to their respective DWO who will forward it to the respective District Education Officer within 08 days after the closing of Online Application date i.e. by 04.05.2019. The DEOs will forward the applications to the Director, Secondary Education for their final selection.

N.B. **: The selected PH candidates shall be immediately referred to Appellate Medical Board, SCB Medical College, to verify the genuineness and authenticity of their disability. On the basis of the report of the Appellate Medical Board, the admission shall be given to the candidates suggested by it. The authority of the Appellate Medical Board shall be requested to submit their verification report within 15 days of time in order to ensure the admission of candidate.**

7.0   How to obtain Information Brochure and Application Form :

- The Information Brochure and Online Application Form shall be available in the website **(www.samsodisha.gov.in / www.sme.odisha.gov.in / www.scertodisha.nic.in)**.
- Syllabus of the entrance examination shall be made available in the website as well as in the Information Brochure.
- **General and SEBC** category candidates are required to pay **Rs. 500.00** (*Rupees Five Hundred*) only. **SC and ST** category candidates are required to pay **Rs. 300.00** (*Rupees Three Hundred*) only (**The candidates have to pay convenience fee and GST extra as applicable per application form**). **The candidates are required to make the payment through Debit Card / Credit Card / Net Banking / Cash Deposit in Axis Bank only.**

8.0   Selection Authority :

State Level Selection List of all categories of candidates is to be published by the Examination conducting agency on the basis of Online Computer Test marks and shall be approved by the Admission Committee constituted for the Online Computer Based Test in the Directorate of TE and SCERT before admission

8.1   Publication of Final Result :

The provisional scoring key shall be made available in the website for reference of the candidate, after 3 days of the completion of the Online Computer Based Test for all the courses. The queries on the scoring key shall be invited from the candidates for 3 days only through online. On the basis of the queries received from the candidates, the Expert panel will analyze the complain and if found true, the Revised final scoring key shall be made available within 1 week. In case of any discrepancy in the question paper as well as in the scoring key, the decision of the Expert Committee shall be treated as final..

9.0   Documents to be submitted at the time of Admission :

For Fresh Candidates

- Admission Fees of **Rs. 7800.00 (in Cash)**
- Downloaded Online Application Form

- Downloaded Intimation Letter
- Two Passport size photographs
- All Certificates, Marksheets and documents, as applicable with one set of self-attested xerox copy
- Equivalency Certificate in case of any Degree obtained from University outside Odisha
- CLC and Conduct Certificate issued by the Institution last attended
- Certificate of Headmaster of the school to the effect that he / she has passed HSC in Odia medium in case he / she passed from Board of Secondary Education, Odisha without Odia as MIL
- **Residential Certificate** issued by Tahasildar / Additional Tahasildar after 30.06.2018
- **Caste Certificate** in case of SC, ST and SEBC candidates **by virtue of birth only not by marriage or adoption**
- **UDID Disability Certificate issued Online in their favour in case of PH candidates**
- **Ex-serviceman Certificate** in case of son / daughter / spouse of Ex-serviceman
- **Green Card** in case of Green Card Holder

N.B: Xerox Copies of all certificates / mark sheets shall be signed by the candidates in full.

For Inservice candidates

All in-service candidates shall submit the photocopies of the following documents attested by the Headmasters / Headmistress as mentioned below along with their application forms to the concerned District Education Officer.

- Admission Fees of **Rs. 7800.00 (in Cash)**
- Downloaded Online Application Form
- Downloaded Intimation and Placement Letter
- All Certificates and Mark sheets in original
- Two coloured Passport size photographs
- Challan in support of payment at the time of Online Application
- Copy of the appointment letter and joining letter
- Copy of the Service Continuance Certificate
- Copy of the first and last page of the Service Book in case of teachers serving in Government / Government aided schools
- Copy of the approved management at the time of appointment of in-service candidates
- Copy of the resolution of Management in case of Non-Government and non-aided recognized schools showing that the appointment has been regularized
- Copy of application for obtaining Class X recognition and subsequent renewal of recognition till date wherein the name of the concerned teachers has been mentioned year-wise till date duly countersigned by concerned District Education Officer
- Copy of the Caste Certificate for claiming reservation under SC / ST /SEBC categories shall be submitted
- The in-service candidates shall have to submit an affidavit to the effect that he / she shall continue in the school in question, for a period of at least 10 years after completion of his / her B.H.Ed. training
- One set of Xerox copies of all certificates.

10.0 Fees : Institution Fees at the time of Admission

	For 1st Year	For 2nd Year
Admission Fee	44.00	--
Tuition Fee	528.00	528.00
Students Council	50.00	50.00
Caution Money (Refundable)	300.00	--
Magazine	200.00	200.00
College Calendar	100.00	100.00
Identity Card	100.00	--
Games and Sports	200.00	200.00
Common Room	100.00	100.00
Dramatic Society	200.00	200.00
Community Fund	100.00	100.00
Electric Maintenance	200.00	200.00
Audio-Visual Society	200.00	200.00
Office Contingency	300.00	300.00
Electric Consumption for two buildings	400.00	400.00
Water Charges and Others	200.00	200.00
Furniture Purchasing	600.00	600.00
Telephone	200.00	200.00
Garden Fund	50.00	50.00
Cultural Forum	100.00	100.00
Planning Forum	50.00	50.00
Library Development	400.00	400.00
Laboratory Development	200.00	200.00
Furniture Maintenance	200.00	200.00
Film and Photography	100.00	100.00
Research / Seminar	300.00	300.00
Students' Welfare	50.00	50.00
Students' Aid Fund	50.00	50.00
SUPW Contingency	100.00	100.00
Field Trip / Study Tour	200.00	200.00
Institution Betterment	675.00	675.00
Computer Purchasing and Maintenance	600.00	600.00
Web-site Launching and Updating	400.00	400.00
Internet Launching & Maintenance	300.00	300.00
Insurance Fee	3.00	3.00
Total	**7800.00**	**7356.00**

However, in case of PH candidates, only tuition fees and Admission fees will be exempted for the following categories of disabled students:

- *Blind students who have used Braille for studies*
- *Deaf candidates with disability of more than 75%*
- *Orthopedically handicapped students with disability of more than 75%*

11.0 Interpretation :

Interpretation of any of the rules of admission by the Director, TE and SCERT, Odisha shall be final and binding. **If at any point of time, it will be found that the candidate have submitted false information / documents for his / her selection and study, then his / her provisional admission shall be cancelled.**

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