

ASSIGNMENT OF CURRICULAR / CO-CURRICULAR ACTIVITIES

Distribution of Departments			
1.	Department	Teaching Staff	Supporting Staff
	Pre-Service Education	Dr. Gayatri Mohanty, Associate Prof. Dr. Sucharita Parida, Associate Prof. Dr. Sabita Nayak, Associate Prof. Dr. Bimal Ch. Swain, Associate Prof. Dr. Namita Dash, Asst. Prof. Miss Malini Pattnaik, Lect. Smt. Sasmita Pradhan, Lect.	Smt. Pratima Dash, Instructor(FVP) Sri Sarat Ch. Behera, Lab-Asst. Smt. Pravasini Samantasingh, Sr.Clerk Sri Subash Ch. Barik, Lab-Attendant
2.	Programme Head of all the Programees (In-Service& Others)	Dr. Sucharita Parida, Associate Prof.	Sri Benudhar Pradhan, Accountant Sri Nimain Charan Nanda, Cashier Sri Ajodhya Narayan Mohanty, Jr.Clerk Smt. Niharika Mohapatra, Jr.Clerk Sri Artabandhu Parida, Peon
3.	Research, Innovation & Extension Education	Dr. Gayatri Mohanty, Associate Prof. Dr. Bimal Ch. Swain, Associate Prof.	Sri Nimain Charan Nanda, Cashier Sri Subash Ch. Barik, Lab-Attendant

4.	Publication	Dr. Gayatri Mohanty Dr. Bimal Ch. Swain.	Sri Sarat Chandra Behera, L.A. Sri Nimain Charan Nanda, Cashier Sri Santosh Ku. Swain, Lib-Att.
5.	Time-Table	Dr. Sabita Nayak, Associate Prof. Smt. Sasmita Pradhan, Lecturer	Sri Ajodhya Narayan Mohanty, Jr.Clerk Smt. Niharika Mohapatra, Jr.Clerk Sri Subash Barik, Lab-Attendant
Distribution of Activities of Pre-Service Education			
1.	Class arrangement,	Dr. Sucharita Parida, Associate Prof. Dr. Sabita Nayak, Associate Prof. Miss Malini Pattanaik, Lecturer	Smt. Niharika Mohapatra, Jr. Clerk Sri Subash Ch. Barik, Lab-Attendant
2.	Internship in Teaching	Dr. Sucharita Parida, Associate Prof. Smt. SasmitaPradhan, Lect.	Smt. Pratima Dash, Instroctor Sri Sarat Ch. Behera, Lab-Asst. Artabandhu Parida, Peon Bhagirathi Ojha, Peon
3.	Planning Forum	Dr. Namita Dash, Asst. Prof. Smt. Sasmita Pradhan, Lecturer	Y. Kusum Kumari, Sr.Clerk Sri Ajodhya Narayan Mohanty, Jr. Clerk

4.	Community and Cultural Forum	Dr. Sabita Nayak, Associate Prof. Miss Malini Pattnak, Lect.	Smt. Pratima Dash, Instructor (FVP) Y. Kusum Kumari, Sr.Clerk Sri Bijaya Kumar Mishra, Peon Sri Damodar Sahoo, Peon
5.	Picnic and Field Trip	Dr. Gayatri Mohanty, Associate Prof. Dr. Sucharita Patida, Associate Prof.	Smt. Pratima Dash, FVP Y. Kusum Kumari, Sr.Clerk Sri Benudhar Pradhan, Accountant Sri Ajodhyanarayan Mohanty, Jr.Clerk Artabandhu Parida, Peon Bijaya Ku. Mishra, Peon Damodar Sahoo, Peon
6.	Hostel Suptd.	Dr. Sucharita Parida, Associate Prof. &Hostel Supt.	Niharika Mohapatra, Jr.Clerk Sri Bijaya Kumar Mishra, Peon
7.	Admission	Prof.Dr. Gayatri Mohanty, Associate Prof. Dr. Sucharita Parida, Associate Prof. Dr. Sabita Nayak, Associate Prof.	Sri Sarat Ch. Behera, Lab-Asst Smt. Y. Kusum Kumari, Sr. Clerk Sri Subash Chandra Barik, Lab-Attendant Sri Banambar Das, Peon
8.	Examination	Dr. Sabita Nayak, Associate Prof.	Smt. Ajodhya Narayan Mohanty, Jr. Clerk Smt. DebasisPattnaik, Jr. Clerk Sri ArtabandhuParida,Peon

9.	Athletics	Dr. Bimal Ch. Swain, Associate Prof. Smt. Sasmita Pradhan, Lect.	Smt. Y. KusumKumari, Sr.Clerk Sri BenudharPradhan, Accountant Sri AjodhyanarayanMohanty, Jr.Clerk JayakrushnaGhadei, Sweeper
10.	Dramatic Society	Dr. SucharitaParida, Associate Prof. .	Smt. Pratima Dash, Inst.(FVP) Smt. Y. KusumKumari, Sr.Clerk Benudhar Pradhan, Accountant Artabandhu Parida, Peon
11.	Student Aid & Welfare & Scholarship	Dr. Sabita Nayak, Associate Prof.	Sri Benudhar Pradhan, Accountant Niharika Mohapatra, Jr. Clerk
12.	Attendance : B.Ed	Dr. Gayatri Mohanty, Associate Prof. Dr. Sabita Nayak, Associate Prof. Dr. Bimal Ch Swain, Associate Prof.,	Sri Ajodhyanarayan Mohanty, Jr.Clerk Niharika Mohapatra, Jr. Clerk Sri Subas Chandra Barik,
13.	Seminar	Dr. Gayatri Mohanty, Associate Prof. Dr. Bimal Ch. Swain, Associate Prof.	Sri Nimain Charan Nanda, Cashier Sri Sarat Ch. Behera, Lab.Asst. Banambar Das, Peon

14.	Editorial board (Research & Publication)	.Dr. GayatriMohanty, Associate Prof. Dr. SabitaNayak, Associate Prof. Dr.Bimal Ch. Swain, Associate Prof.	Sri Nimain Charan Nanda, Cashier Sri Sarat Chandra Behera, Lab. Asst. Smt. Anita Mohanty, Jr. Steno.
15.	Garden and campus Development	Miss MaliniPattnaik, Lect.	Smt. Pratima Dash, Instructor Santosh Ku. Swain, Lib-Attendant Artabandhu Parida, Peon Bijaya Ku. Mishra, Peon Sri Pabani Behera, Gardner
16.	Other Examination	Dr. Sucharita Parida, Associate Prof.	Sri Nimain Ch. Nanda, Cashier Banambar Das, Peon
Different Committees			
1.	Quality monitoring Committee	Dr. Sabita Mohanty, Associate Prof. Dr. GayatriMohanty, Associate Prof.	Sri Kishore Ch. Pattnaik, Head Clerk Artabandhu Parida, Peon
2.	Hostel / Residential Committee	Dr. Sucharita Parida, Associate Prof. Dr. Gayatri Mohanty, Associate Prof. Dr. Sabita Nayak, Associate Prof.	Debasish Pattnaik, Jr.Clerk Bijaya Kumar Mishra, Peon

3.	Purchase Committee	Dr. Gayatri Mohanty, Associate Prof. Dr. Sabita Nayak, Associate Prof.	Sri Kishore Pattanaik, Head Clerk Sri Benudhar Pradhan, Accountant
4.	Admission Committee	.Dr. Gayatri Mohanty, Associate Prof. Dr. Sucharita Parida, Associate Prof. Dr. Rabindranath Nayak, Associate Prof.	Smt. Y. Kusum Kumari, Sr. Clerk Sri Ajodhya Narayan Mohanty, Jr. Clerk
5.	Discipline Committee	Dr. Sabita Mohanty, Associate Prof. Dr. Bimal Ch. Swain, Associate Prof.,	Sri Kishore Pattanaik, Head Clerk Benudhar Pradhan, Accountant
6.	Anti-Ragging Squad Women grievance Cell	Dr. Gayatri Mohanty, Associate Prof. Dr. Sucharita Parida, Associate Prof.	Sri Kishore Pattnaik, Head Clerk Smt. Y. Kusum Kumari, Sr. Clerk
7.	Research Committee	Dr. Sunanda Ku. Mohanty, Associate Prof. Dr. Gayatri Mohanty, Associate Prof. Dr. Sucharita Parida, Associate Prof. Dr. Bimal Ch. Swain, Associate Prof. Dr. Sabita Nayak, Associate Prof.	Sri Nimain Charan Nanda, Cashier

Distribution of Administrative Assignments			
1.	Library Committee	Dr. Gayatri Mohanty, Associate Prof. Dr. Sucharita Parida, Associate Prof. Dr. Sabita Nayak, Associate Prof.	Smt. Sunita Pattnaik, Librarian Sri Santos Kumar Swain, Lib-Attendant Sri Ajodhya Narayan Mohanty, Jr. Clerk
2.	Staff Council	Dr. Sabita Nayak, Associate Prof.	Banambar Das, Peon
3.	Administrative Bursar	Dr. Gayatri Mohanty, Associate Prof.	Sri Kishore Chandra Pattnaik, H/C Y. Kusum Kumari, Sr. Clerk (Non-Gezettered) Pravasini Samantasingh (Gezettered)
4.	Accounts Bursar	Dr. Sabita Nayak, Rader	Sri Kishore Chandra Pattnaik, H/C Sri Benudhar Pradhan, Accountant Sri Nimain Charan Nanda, Cashier
5.	Advisor, Students' Council	Dr. Sabita Mohanty, Associate Prof.	Sri Nimain Ch. Nanda, Cashier Artabandhu Parida Banambar Das
6.	UGC/NCTE, SCERT, OPEPA & University Matters	Dr. Gayatri Mohanty, Associate Prof. Dr. Sucharita Parida, Associate Prof. Dr. Bimal Ch. Swain, Associate Prof.	Sri Kishore Ch. Pattnaik, H/C Smt. Pravasini Samantasingh
7.	Log Book	Dr. Gayatri Mohanty, Associate Prof.	Sri Ajodhya Narayan Mohanty, Jr. Clerk

8.	Science Laboratory & Teaching Aids	Smt. Sasmita Pradhan, Lect.	Sri Sarat Ch. Behera, Lab-Asst. Sri Subash Ch. Barik, Lab Attendant
9.	Staff Club	Smt. Sasmita Pradhan, Lect.	Banambar Das, Peon Debaraj Barik, Peon
10.	Library, Reading Room, Common Room	Dr. Gayatri Mohanty, Associate Prof. Dr. Sabita Nayak, Associate Prof.	Smt. Sunita Pattnaik Librarian Sri Santosh Ku. Swain, Lib. Attendant
11.	Computer Lab, Language lab and Website	Dr. Sabita Nayak, Associate Prof. Dr. Bimal Charan Swain, Associate Prof.	Sri Sarat Ch. Behera, Lab. Asst.
12.	Film & Photography	Dr. Sabita Nayak, Associate Prof. Smt. Sasmita Pradhan, Lecturer	Sri Nimain Charan Nanda, Cashier
13.	Building and Furniture:	.Dr. Bimal Ch. Swain, Associate Prof.	Sri Kishore Chandra Pattanik, Head Clerk Smt. Y. Kusum Kumari, Sr. Clerk Sri Debashish Pattnaik, Jr. Clerk

14.	Electricity and Water	Dr. Bimal Ch. Swain, Associate Prof.	Sri Banambar Das, Peon Jaya krushna Ghadei, Sweeper
Distribution of Activities of Pre-Service Education			
1.	Principal's Chamber	Sri K. C. Pattnaik, H/C	Sri Banambar Das, Peon
2.	Stock & Store	Dr. Gayatri Mohanty, Associate Prof.	Smt. Y. KusumKumari, Sr. Clerk Debasish Pattnaik, Jr. Clerk Niharika Mohapatra, Jr. Clerk
3.	IGNOU (B.Ed. & M.A. in Edn.)	PIC –Dr. Gayatri Mohanty Associate Prof.	Nimain Charan Nanda, Cashier
4.	R.T.I Cell	Dr. Sabita Nayak, Associate Prof.	Pravasini Samantasingh, Sr. Clerk
5.	I Q A C Cell	Dr. Sabita Nayak, Associate Prof.	Mr. Kishore Chandra Pattnaik, H/C Mr. Nimain Charan Nanda, Cashier
7.	Nodal Officer	Dr. Bimal Ch. Swain, Associate Prof.	Mr. Kishore Chandra Pattnaik, H/C Sri Sarat Chandra Behera, Lab. Asst.